

## **MINUTES**

### **UTAH SOCIAL WORK BOARD MEETING**

**June 7, 2007**

**Room 475 – 4<sup>th</sup> Floor – 9:00 A.M.  
Heber Wells Building  
Salt Lake City, UT 84111**

**CONVENED:** 9:14 A.M.

**ADJOURNED:** 11:30 A.M.

**Bureau Manager:**  
**Board Secretary:**

Noel Taxin  
Karen McCall

**Board Members Present:**

Tammer M. Attallah  
Joyce Stowe-St. Clair  
Dennis R. Frandsen  
Patsy J. Smith  
Jean V. McAfee  
Steven Fisher, Chairperson  
Mark de St. Aubin

**DOPL Staff Present:**

David Stanley, Division Director  
Dee Thorell, Investigator

#### **TOPICS FOR DISCUSSION**

#### **DECISIONS AND RECOMMENDATIONS**

#### **ADMINISTRATIVE BUSINESS:**

#### **MINUTES:**

Mr. Attallah made a motion to defer the review of the April 12, 2007 and May 17, 2007 minutes to the July 12, 2007 Board meeting to give the Board time to complete the review of both minutes.

Mr. Frandsen seconded the motion.

**The Board vote was unanimous.**

#### **APPOINTMENTS:**

#### **10:00 A.M.**

John Todd Morton, Probationary Interview

Mr. Morton met for his probationary interview.

Board members and Division staff were introduced to Mr. Morton.

Mr. Attallah conducted the interview.

**Mr. Attallah asked Mr. Morton to summarize his situation and what brought him before the Board.**

Mr. Morton responded that he violated an ethical code and boundaries by contacting a former client.

**Mr. Attallah asked if there was anything else that brought him before Board.**

Mr. Morton responded that there is nothing else.

**Mr. Attallah commented that the Stipulation and Order also documents Mr. Morton was practicing outside his scope of practice by having a private practice. He asked Mr. Morton to explain.**

Mr. Morton responded that was another reason for the probation and that he was a contract employee and not a W-2 employee.

**Ms. Taxin requested Mr. Morton to explain as practicing outside the scope of practice is an important issue.**

Mr. Morton responded that when he originally went to work he was not clear that being a contract employee was an issue. He stated that he understood that as long as he was working at the facility and had an LCSW supervisor he would be working within the accepted guidelines of the scope of practice. He stated that now he understands that his thinking was incorrect and his employment arrangement was incorrect.

**Ms. Taxin asked Mr. Morton to explain why the arrangement was incorrect.**

Mr. Morton responded that he is being held accountable to practice within the standards of the profession.

**Mr. Fisher stated that the standards are also part of the Laws and Rules and of the Utah Licensing Board.**

Mr. Morton responded that he originally worked with his supervisor to establish a policies and procedures manual for Professional Services Corporation (PSC) as there were none. He stated that when he was contacted by PSC they discussed the current policies as being ambiguous and wanted a specific manual to follow.

**Mr. de St. Aubin asked Mr. Morton to tell the Board about PSC and to explain the type of services provided. He also asked Mr. Morton if the client was a client of PSC.**

Mr. Morton responded the PSC deals with court cases, DUI's, violence and soliciting to offer services. He stated that PSC is affiliated with DCFS as they also offer drug testing services.

Mr. Morton stated that the client was a client of PSC.

**Mr. de St. Aubin asked if Mr. Morton was doing services with the client at PSC.**

Mr. Morton responded that he was. He stated that he picked her up at PSC. He stated that PSC does not have a public relationship but an information relationship with a private probation office.

**Mr. Attallah asked if PSC has clinical staff.**

Mr. Morton responded that the clinical staff is himself and a couple of other clinicians.

**Mr. Fisher asked if Mr. Morton was still contracting with PSC.**

Mr. Morton responded that he is not. He stated that he now works part time, on-call with McKay-Dee Hospital.

**Mr. Attallah asked if Mr. Morton's employer and supervisor are aware that he is on probation.**

Mr. Morton responded that they do not yet know. He stated that he has made 2 appointments to inform them

but both have been cancelled. He stated that Kendall Simpson is his supervisor.

**Ms. Taxin reminded Mr. Morton that he will need to have a letter from Mr. Simpson regarding Mr. Simpson having read and understanding the Stipulation and Order and willingness to assist Mr. Morton in being successful in his probation. Ms. Taxin stated that she will also need a copy of Mr. Simpson's resume to be submitted as the Board must approve Mr. Simpson as his supervisor. Ms. Taxin stated that Mr. Morton needs to submit the information within a week or he should not be working. She stated that his employer and supervisor have the right to know what has happened and they might be frustrated that he has not notified them. She stated that Mr. Morton must have information submitted by next week, June 15, 2007, at the latest.**

Mr. Morton asked if he may mail the letter and resume to Ms. Taxin.

**Ms Taxin responded yes or that Mr. Simpson may e-mail his resume and letter to her or he can fax it to her. She stated that if the information is submitted she can complete the review and contact the supervisor or he may call her for them to discuss the requirements of the supervisor so there are no problems in a couple of months. She stated that if Mr. Simpson does not agree to supervise then Mr. Morton will have to locate another supervisor that is willing to supervise. Ms. Taxin stated that Morton will need to communicate with her. She stated that communications is a very important part of his probation.**

Mr. Morton responded that there are a couple of other LCSW's who could supervise if Mr. Simpson is unable to continue as his supervisor.

**Mr. de St. Aubin asked how long Mr. Morton has been licensed as a CSW.**

**Ms. McCall responded that Mr. Morton was licensed April 11, 2006 as a CSW.**

**Ms. Taxin reminded Mr. Morton that he cannot be a contract employee and he cannot pay his supervisor for supervision. She also reminded him that the hours he worked at PSC will not count toward the required 4000 hours of supervised mental health therapy. Ms. Taxin asked Mr. Morton if he has read the Stipulation and Order and if he understands what is required.**

Mr. Morton responded that he has read the Stipulation and Order and does understand his requirements.

**Mr. de St. Aubin asked if PSC was his only contract client.**

Mr. Morton responded that his private business is called Morton Coaching and it is a motivational business that does not include mental health therapy.

**Mr. de St. Aubin asked if Mr. Morton was an independent contractor for PSC but did not contract with other agencies.**

Mr. Morton responded that Mr. de St. Aubin is correct in that he was a mental health therapist independent contractor for PSC and did not contract with other agencies to conduct mental health therapy.

**Mr. Frandsen asked if Mr. Morton could loose his job if Mr. Simpson and the other LCSW's are unable to supervise him.**

Mr. Morton responded that he could loose his job but he believes Mr. Simpson and the other LCSW's will work with him and give him options. He stated that if he did loose his job he would find another job. He stated that there is the possibility that he could be put on full-time at McKay-Dee.

Mr. Morton stated that the Stipulation and Order stated that if he is not working full-time the probation time is pro-rated out. He asked for that to be explained to him.

**Ms. Taxin explained that the probation is for a 3**

**year period based on full-time employment. If Mr. Morton is working part-time then the probation period is extended.**

**Mr. Attallah stated that the Stipulation and Order also documents that Mr. Morton was not documenting everything in his case notes and Mr. Morton needs to be sure he is documenting properly.**

**Ms. Taxin recommended Mr. Morton meet again July 12, 2007 to be sure he is on track with the employer letter and supervisor's letter and resume. She reminded Mr. Morton that his reports are due monthly and a report from each should be received prior to the July 12, 2007 Board meeting.**

**Ms. Taxin stated that the Board is holding off on the requirement of the Psychological Evaluation and the possible therapy at this time and will address both at a later appointment.**

**Ms. Smith disclosed that she attends some of the same meetings with Mr. Kendall. She asked if it is appropriate for her to be in the meeting during Mr. Morton's appointments and to be part of the discussions.**

**Ms. Taxin responded that Ms. Smith attending some of the same meetings as Mr. Kendall would not prohibit her from being part of the probationary discussions with Mr. Morton.**

**An appointment was made for Mr. Morton to meet again July 12, 2007.**

**10:30 A.M.**

**Tamera (McArthur) Neilson, Probationary Interview**

**Ms. Neilson met for her probationary interview.**

**Mr. de St. Aubin conducted the interview.**

**Mr. de St. Aubin requested Ms. Neilson to update the Board regarding her practice.**

**Ms. Neilson responded that she is still working with hospice. She stated she is impressed with her**

supervisor, Ari Mendez, and still consults quite a lot with Janis McKay on hospice issues. She stated that her own supervised clinical practice has been very beneficial. She stated that in her work with groups and individual clients she is clear about their boundaries and makes sure they are appropriate. Ms. Neilson shared a recent situation where she had a family that had a death and dying issue and a divorce situation. She stated that the family tried to pull her into the dynamics of choosing sides and she had to tell them that she needed to do her job and not be pulled into choosing sides. She stated that she was told that her boundaries are very firm. Ms. Neilson stated that being firm in her boundaries is important for her clients and for herself. She stated that she loves her work at hospice and grief is so difficult for people to work through. Ms. Neilson stated that she is glad hospice requires social work to be a part of their program as there is a real need.

**Mr. de St. Aubin commented that it sounds like Ms. Neilson is aware of the issues that brought her before the Board. Mr. de St. Aubin stated that the Board needs to address the item in Ms. Neilson's Stipulation and Order regarding the requirement that she limit her practice to females and only on a limited basis with males.**

Ms. Neilson responded that when she changed jobs, Lynne Christensen wrote a letter to the Board stating that the Board needed to allow her to work with male clients. She stated that she has talked with the Board repeatedly regarding when she goes to a home she does not talk to the client or family alone and makes sure someone else is there. She stated that if the client is too attached she takes another therapist or a Chaplin with her to ensure she is not alone.

**Ms. Taxin asked how many male clients Ms. Neilson works with.**

Ms. Neilson responded that about half of her clients are male. She stated that it is required of her to work with males and females to retain her employment. Ms. Neilson commented that it has been 4 years since she self reported her boundary issues and she believes she

now keeps appropriate boundaries.

**Mr. de St. Aubin recommended the Board make a formal decision regarding her working with male clients.**

**Ms. Taxin commented that Ms. Neilson has stated that she has talked with the Board repeatedly about her working with male clients but she and the Board do not recall specific discussions.**

Ms. Neilson responded that she has been with Odyssey House a year on the 12<sup>th</sup> of June. She again stated that Ms. Christensen wrote her a letter regarding Ms. Neilson informing her about the Stipulation and Order and Ms. Christensen addressed the issue of Ms. Neilson needing to work with male and female clients in that letter.

**Ms. Taxin stated that Ms. Neilson has done such a good job on her probation that she went through the Stipulation and Order and the complete file to be sure she and the Board had not missed anything. Ms. Taxin read the letter from Lynne Christensen regarding an exception for Ms. Neilson to work with male clients. Ms. Taxin then read another letter in which Ms. McKay documents that she has no qualms regarding Ms. Neilson working with male clients. Ms. Taxin explained that technically the Board needs to amend the Order to reflect that she can work with females and males.**

**Mr. Fisher commented that the Board takes some responsibility regarding not clearly addressing the issue previously.**

**Mr. Attallah made a motion to amend Ms. Neilson's Stipulation and Order to allow Ms. Neilson to work with males and females in the hospice setting.**

**Ms. Smith seconded the motion.**

**Mr. Fisher asked if there was any discussion.**

**Mr. de St. Aubin asked if the amendment should**



**include that Ms. Neilson must take a Chaplin or someone else with her when working with males.**

**Mr. Attallah commented that he made the motion based on the comments in the letters in Ms. Neilson's file.**

**Ms. Taxin recommended the motion not require Ms. Neilson to take someone with her. She stated that she would hope that if Ms. Neilson felt it was not appropriate to go alone or if she felt in danger she would leave the clients home.**

**Mr. Fisher called for a Board vote.**

**The Board vote was unanimous.**

Ms. Neilson commented that the motion is for the hospice setting only. She asked if the Board would consider removing the requirement of the hospice setting only so that if she ever changed employment she would not have to ask for another amendment at that time.

**Mr. Attallah amended his motion for an amendment to Ms. Neilson's Stipulation and Order to allow Ms. Neilson to work with males and females in her employment.**

**Mr. de St. Aubin seconded the motion.**

**The Board vote was unanimous.**

Ms. Neilson thanked the Board for making the recommendation to amend her Stipulation and Order. She stated that she believes she has met all the requirements except the 5 years of time. Ms. Neilson asked if all her CE certificates are in her file.

**Ms. Taxin responded that all the CE certificates are in the file. Ms. Taxin asked Ms. Neilson how many hours she has completed toward the required 4000 hours of supervised experience for the Clinical Social Worker license.**

Ms. Neilson responded that prior to being on probation

she had about a month or two left to complete her hours. She stated that since being on probation she has kept a log with Mr. Mendez and she had kept one with Craig Skousen. Ms. Neilson stated that her relationship with Mr. Skousen is not good and she is not sure if she will be able to obtain documentation from him. She stated that he would be verifying almost 2 ½ years. Ms. Neilson stated that Mr. Mendez will be able to verify a year and Ms. McKay will verify the time with her. Ms. Neilson stated that she would like to be terminated from probation soon and did not know if she could apply for the LCSW while on probation or if she should wait until the probation is completed.

**Ms. Taxin responded that Ms. Neilson will have to wait until she is off probation.**

Ms. Neilson asked if she may apply after probation or if there is a waiting period.

**Ms. Taxin responded that there is no waiting period and she may apply for the LCSW after she is off probation.**

**Ms. Taxin also stated that Mr. Skousen has a responsibility to complete the supervision form as he was her supervisor. She stated that Mr. Skousen should give her credit for the hours she worked as she did do some good things under his supervision. Ms. Taxin recommended Ms. Neilson take the form over to Mr. Skousen and ask him to please fill it out and return it to her. She also recommended Ms. Neilson make a copy of the form and the completed application for her own files.**

Ms. Neilson asked Ms. Taxin for a verification of her ASWB clinical examination as she submitted the original to the Division for her CSW license.

**Mr. de St. Aubin commented that Ms. Neilson is doing well in her probation. He stated that her probation started January 13, 2004, which is almost 3 ½ years. Mr. de St. Aubin voiced approval of Ms. Neilson keeping track of her supervision hours. He stated that it has been good**

**to see her progress over the years.**

Ms. Neilson asked if she will have to complete all 5 years of the probation or if she could request an early termination.

**Mr. de St. Aubin responded that she could request early termination by submitting a formal written request.**

**Ms. Taxin explained that a formal request is required from Ms. Neilson and a formal letter from her employer and supervisors recommending and supporting early termination.**

Ms. Neilson commented that Ms. McKay is firm about boundaries and they have discussed the issue at great length. She stated that Ms. McKay has stated that she hopes Ms. Neilson will someday be able to share some of her information with others. She stated that is easy to study boundaries in a classroom but to have someone tell their story is sometimes more of an impact. Ms. Neilson stated that she did not know if the Board would want to know that she is considering sharing her story.

**Ms. Taxin responded that if Ms. Neilson wants to share her story she may but it would not affect her request for early termination of probation.**

**An appointment was made for Ms. Neilson to meet again September 13, 2007.**

#### **APPLICATIONS:**

Jeffery Alan Buell, Review California hours for Utah LCSW Requirements

Ms. Taxin explained to the Board that Mr. Buell has requested the Board to review the hours he completed in California to determine if any or all of them will count toward the Utah LCSW licensing requirement of 4000 hours of supervised experience.

**Ms. McAfee disclosed that Mr. Buell is a member of her church. She asked if she should leave the meeting during the discussion based on a conflict.**

Ms. Taxin responded that Ms. McAfee may stay for

the discussion but maybe should not be part of the vote.

**Ms. Taxin stated that Mr. Buell received his CSW license May 25, 2007. She then read a letter from Mr. Buell's California supervisor which documents the lack of 256 hours in meeting Utah's requirements. Ms. Taxin stated that the supervisor, Peter Kirk, has been an LCSW since 1989 and has worked as a clinician and supervisor at a mental health agency from 2002 to present which meets Utah's supervisor requirement.**

**Ms. Taxin stated that the supervision verification documents Mr. Buell worked at the Family Intervention and Community Support agency from February 20, 2002 to January 30, 2004, which is just short of the required two years in Utah to obtain the 4000 hours of supervised experience. Ms. Taxin stated that the hours are broken down as follow:**

- 1. Supervised practice of mental health therapy (1000 hours required): 1989 hours.**
- 2. Direct individual face-to-face supervision (100 hours required): 167 hours.**
- 3. Supervised hours of social work practice: 1588 hours.**
- 4. Total hours of supervised clinical social work training (4000 hours required): 3744 hours.**

**Ms. Taxin stated that some of the other mental health therapy professions want people coming from another State to go over Utah's Laws and Rules with them in a Board appointment to be sure they understand them. She stated that Mr. Buell was unable to attend the meet today for the Board to interview him and review the Laws and Rules. Ms. Taxin asked if the Board is comfortable giving credit for all Mr. Buell's hours obtained in California.**

**Mr. Attallah commented that Ms. Taxin's concern is that Mr. Buell understands Utah's Laws and Rules if the Board accepts Mr. Buell's hours from California.**

**Ms. McAfee explained that Mr. Buell is currently working for BYU in the counseling office. She stated that Mr. Buell's family moved to Utah in 2004 and he worked at Utah Valley State College in academic counseling where he did not need a license. She stated that he then went to BYU and has been doing academic counseling there. Ms. McAfee stated that, in her opinion, Mr. Buell has not been doing any face to face mental health therapy for the 3 years he has been in Utah. She stated that Mr. Buell would like to work at LDS Social Services and must have the license to work there. Ms. McAfee stated that she believes his work in California was therapy oriented.**

**Ms. Taxin stated that the position of the Division and the Board is to protect the public. She reminded the Board that Utah does not have to accept any hours obtained from other States.**

**Mr. Attallah made a motion that Mr. Buell be given credit for 3744 hours obtained in California with the breakdown for the remaining hours as follows:**

- 1. 256 hours to complete under a Utah LCSW appropriate supervisor.**
- 2. 50 hours must be face-to-face mental health therapy with clients which will include 5 hours of face-to-face supervision.**
- 3. The balance of the hours must be in supervised hours of practice.**
- 4. The LCSW supervisor must document how Mr. Buell functions as a therapist, his specific duties and his understanding of the Utah Laws and Rules.**

**Mr. de St. Aubin seconded the motion.**

**Mr. Fisher, Ms. Stowe-St. Clair, Mr. Frandsen, Ms. Smith, Mr. de St. Aubin and Mr. Attallah voted in favor of the motion. Ms. McAfee abstained from voting.**

Darai A. Paul, Review California hours for  
Utah LCSW Requirements

Ms. Taxin explained to the Board that Ms. Paul has requested the Board to review the hours she completed in California to determine if any or all of them will count toward the Utah LCSW licensing requirement of 4000 hours of supervised experience.

Ms. Taxin informed the Board that Ms. Paul has documented that she is short 400 hours in completing the requirement for Utah of 4000 hours of supervised experience. Ms. Taxin stated that Ms. Paul's supervisor, Mr. Aste, is now in Chili and unable to submit a copy of his resume. She stated that the verification from Mr. Aste does document Ms. Paul has been working for LDS Social Services in San Diego and involved in clinical mental health therapy, working with birth parents and adoptive parents, training volunteers in birth parent work and outreach.

**Ms. McAfee commented that the Division will probably be receiving more of these requests and the Board will need to be very careful in their review of accepting hours obtained in other States.**

Ms. Taxin commented that in the past most of the hours from California have not met the Utah requirements. Ms. Taxin stated that most of the applicants do not meet the endorsement requirements so they must meet the regular requirements. She stated that the Laws and Rules do not require Utah to accept any out of State hours but she believes most of the time some of the hours should be accepted.

**Mr. de St. Aubin commented that he is familiar with the LDS Family Services and what is required of their clinicians. He stated that he would be comfortable accepting the out of State hours.**

Ms. Taxin stated that Mr. Buell and Ms. Paul were invited to meet with the Board and they were both unable to arrange their schedules to be at this meeting. She asked if the Board would want to require people to meet with them if they want hours considered from another State.

**Mr. Fisher asked if hours were obtained in Utah would the application be presented to the Board to review. He stated that if the application appears to meet the requirements of Utah then he is of the opinion that the hours should not be questioned.**

Ms. Taxin responded that applications with hours obtained in Utah do not go before the Board because the applicant would be licensed as a CSW.

**Mr. de St. Aubin recommended the staff find out if California standards are comparable to Utah's. He stated that reviewing the supervision form may not be comparing apples and apples as the Board does not know the standards. He stated that if the requirements were presented with the application then the Board would be able to determine if they are equal to Utah's requirements.**

Ms. Taxin responded that the staff does not have the time to contact each State and compare their requirements to Utah's to determine if they are comparable.

**Mr. Frandsen recommended a form letter be prepared regarding Utah's requirements and sent to the applicants from other States.**

Ms. Taxin responded that the Utah Laws and Rules outline the requirements for licensure in Utah.

**Mr. Attallah stated that Ms. Paul's hours are not as clear as Mr. Buell's were. He noted that she has documented 4000 hours completed but states in her letter that she is aware that she is short 400 hours in meeting Utah's requirements.**

**Mr. Frandsen made a motion that Ms. Paul must complete 400 hours in Utah under appropriate Utah LCSW supervision. Mr. Frandsen's motion continued that of the 400 hours Ms. Paul must complete 100 hours in mental health therapy with clients and receive 10 hours face-to-face supervision. His motion continued that when the supervisor completes the verification of supervision form the supervisor must also document that they**

**have reviewed the Utah Laws and Rules and Ms. Paul understand them and is safe to practice.**

**Ms. McAfee seconded the motion.**

**The Board vote was unanimous.**

Following the conclusion of Ms. Paul's discussion the Board discussed establishing a policy for requests to accept clinical hours from out of State.

**Ms. Taxin recommended the Board determine a policy to be used when requests for out of State supervision to be considered.**

**Ms. Taxin proposed the following:**

- 1. Have the applicant meet with the Board.**
- 2. If the hours documented indicate the applicant has met the Utah requirements, require a specific amount of hours be completed in Utah under an appropriate Utah LCSW to evaluate and verify the application is safe to practice mental health therapy in Utah.**
- 3. Require a letter from the supervisor documenting they have reviewed the Utah Laws and Rules and the applicant understands them.**

Mr. Attallah stated that the purpose is not to review requirements from each State but for the applicant to explain exactly what their duties were opposed to just reviewing the application.

**Ms. Taxin agreed. Ms. Taxin stated that there is nothing in the Laws and Rules that requires Utah to accept any hours from another State. She stated that she feels comfortable in establishing a policy for applicants who want their hours to count in Utah.**

Mr. Attallah asked if this is to help those who do not meet endorsement.

**Ms. Taxin responded that it is. She stated that endorsement requirements are specific and she and**



**her staff are able to determine if the requirements are met.**

Ms. McAfee recommended there be a specific number of hours to complete unless the application is lacking more hours than the Board determines.

**Ms. Taxin requested the Board to keep in mind the safety of clients.**

Mr. Attallah stated that he thinks the Board will be sending out the wrong message if they are not consistent.

Mr. Attallah recommended the Board consider a minimum number of face-to-face mental health therapy hours, a minimum number of face-to-face hours with the supervisor and a letter from the supervisor that they have reviewed the Laws and Rules and the applicant understands them.

**Ms. Taxin recommended the hours be completed in not less than a specific amount of time.**

Mr. de St. Aubin asked how long it would take a supervisor to determine the mental health therapy skills of someone.

Mr. Attallah explained what his agency expects of the supervisor. He stated that he uses the first month for general orientation for each CSW he supervises and then orients on social work practices.

**Mr. de St. Aubin made a motion that applicants who request hours from another State be considered toward the LCSW 4000 supervised hours requirement meet with the Board.**

**Ms. Stowe-St. Clair seconded the motion.**

**The Board vote was unanimous.**

Mr. Fisher recommended this be an agenda item for further discussion at the July 12, 2007 Board meeting as a decision should not be made based on a 30 minute discussion.

**DISCUSSION ITEMS:**

University of Utah Course

Ms. Taxin informed the Board that after the May 17, 2007 discussion with Trudy Moore regarding a practice methods course at the University of Utah, Ms. McCall received a notification from Farrina Coulam that the course will be offered once a year starting in the spring of 2008. Ms. Taxin stated that this was not her understanding after the discussion in May. She stated that the Board should be careful recommending this option as it is not readily available.

**Mr. Fisher commented that the Board thought the course would be offered every semester.**

Ms. Taxin stated that the U of U is not sure if there will be enough students and there will not be enough students if it is only offered once a year as people will go to other programs rather than wait. She stated that she will need a final confirmation from the U of U to be sure when the class will be offered. Ms. Taxin stated that she does not think the class will be offered at other sites at this time.

**Mr. de St. Aubin stated that it would be ideal if the U of U would offer the course on-line as it would be an advantage to rural areas.**

Ms. Taxin agreed and stated that the U of U might require the students to spend a specified amount of time at the U to give them some hands on time to complete the class.

**Mr. de St. Aubin volunteered to talk with Dr. Coulam and report back to the Board.**

FYI

Mr. Fisher informed the Board that he will be submitting a letter of resignation as a Board member at the conclusion of this meeting as he has completed his hours to apply for the LCSW. He stated that the Board requires 2 CSW's and as an LCSW he will be unable to serve.

**Ms. Taxin commented that Mr. Fisher has been a valued Board member and Chairperson and she**

**thanked him for his service. She stated that the Board will need to decide at the July meeting who will be the new Chairperson.**

Ms. Smith reminded the Board that she will be absent from the July 12, 2007 Board meeting.

**The Board thanked Mr. Fisher for serving and let him know that he will be missed.**

**Mr. de St. Aubin asked if a replacement has been chosen.**

**Mr. Fisher stated that he had someone in mind to recommend but the individual declined at this time due to personal reasons.**

Ms. Taxin stated that she has received a letter and resume from one person who is interested and she believes this person is a good applicant. She stated that she also reviewed this individual's transcripts and grades. Ms. Taxin stated that there will probably not be anyone appointed by the July 12, 2007 meeting but should be appointed by the August 2, 2007 meeting.

FYI

**The Board congratulated Mr. Frandsen on his recent marriage and let him know he was missed at the May 17, 2007 Board meeting.**

**NEXT MEETING SCHEDULED FOR:**

July 12, 2007

**ADJOURN:**

The time is 11:30 am and the meeting is adjourned.

*Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.*

August 2, 2007  
Date Approved

(ss) Tammer Attallah  
Chairperson, Utah Social Work Licensing Board

June 20, 2007  
Date Approved

(ss) Noel Taxin  
Bureau Manager, Division of Occupational &  
Professional Licensing